

## ACCELERATED UNDERGRADUATE/GRADUATE DEGREE AND COURSE DESIGNATION FORM

This form is used as a cover sheet to notify the Graduate School that the department supports a student's pursuit of the following program. Students must also submit a formal Graduate School application for admission and be admitted to the designated program, prior to receipt of this form. All course information must be completed in full. Requests that do not provide required information *cannot* be processed.

Check applicable program:  
Please refer to the Undergraduates Taking Graduate Courses section within the current Graduate Catalog for specific requirements detailing each status. [www.grads.vt.edu](http://www.grads.vt.edu) (Academics/Graduate Catalog)

- ACCELERATED UG/GR DEGREE
- BACHELORS TO MASTERS
- BACHELORS TO DIRECT PHD
- DUAL STUDENT STATUS
- 152HR ACIS MASTERS DEGREE
- COMBINED STUDENT STATUS (ARCHITECTURE ONLY)

PERSONAL INFO

LAST/FAMILY NAME \_\_\_\_\_ FIRST/GIVEN NAME \_\_\_\_\_ MIDDLE NAME \_\_\_\_\_ SUFFIX \_\_\_\_\_

Student ID Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_  
month/day/year

Email Address: \_\_\_\_\_  
@vt.edu account, preferred

Daytime Phone: \_\_\_\_\_  
 Home  Office  Mobile

Local Address \_\_\_\_\_

city \_\_\_\_\_ state \_\_\_\_\_ zip \_\_\_\_\_ country \_\_\_\_\_

**Citizenship**  
 U.S. CITIZEN     PERMANENT RESIDENT     NON-RESIDENT ALIEN\*  
 \*If non-resident alien, please list your visa status: \_\_\_\_\_

**Current Program** \_\_\_\_\_ **Campus**  
 BLACKSBURG

**Anticipated Completion of Bachelors Degree** (Last Semester of enrollment in BSCE)  
 FALL     SPRING     SUMMER I    \_\_\_\_\_  
 SUMMER II    \_\_\_\_\_ year

**Term to Begin Counting Graduate-Level Credit** (Semester of your first double count class)  
 (within the last two semesters of the undergraduate degree)  
 FALL     SPRING     SUMMER I    \_\_\_\_\_  
 SUMMER II    \_\_\_\_\_ year

**First Term of Enrollment as a Graduate Student** (First semester as a full time graduate student)  
 FALL     SPRING     SUMMER I    \_\_\_\_\_  
 SUMMER II    \_\_\_\_\_ year

REQUIRED INFO

TERM	YEAR	DEPARTMENT	COURSE NUMBER	CRN (IF KNOWN)	# OF CREDIT HOURS	COURSE TITLE

UPDATED FROM INITIAL SUBMISSION

**You Sign Here**

STUDENT SIGNATURE \_\_\_\_\_ date \_\_\_\_\_

SIGNATURES

**Required Signatures**

**Your Program Coordinator's Signature (SEM/ GEOT/ CNST/ TISE/ EWR)**

ADVISOR signature \_\_\_\_\_ printed name \_\_\_\_\_ e-mail (@vt.edu, preferred) \_\_\_\_\_ date \_\_\_\_\_

**Signature of Dr. Mark Widdowson (will be obtained by Lindy Cranwell)**

DEPARTMENT HEAD signature \_\_\_\_\_ printed name \_\_\_\_\_ e-mail (@vt.edu, preferred) \_\_\_\_\_ date \_\_\_\_\_  
 or authorized GRADUATE PROGRAM DIRECTOR

**Signature of Graduate Coordinator**

DEPARTMENT CONTACT (GRADUATE STAFF COORDINATOR) signature \_\_\_\_\_ date \_\_\_\_\_

GRADUATE SCHOOL signature \_\_\_\_\_ date \_\_\_\_\_

**Return your completed form to:**  
**Graduate School**  
 GLC at Donaldson Brown  
 Virginia Tech (0325)  
 Fax: 540/231-2039

**Questions?** Call 540/231-8636 or e-mail [gradappl@vt.edu](mailto:gradappl@vt.edu) for assistance.